



**Caswell County Partnership for Children**  
**Request for Proposals**  
**Technical Assistance Services (Consultation & Coaching Services)**  
**for Early Care and Education Programs**  
**Questions & Answers**  
**October 1, 2019**

- 1. Question:** Will the contractor and sub-contractors have to have the Early Educator and Technical Assistance Endorsement certifications?

**Answer:** Our funders require that individuals providing technical assistance services be certified at a Level 11 (or higher) on the Early Educator Certification Scale and have the Technical Assistance Endorsement.

- More information on the Early Educator Certification Scale can be found at [http://ncicdp.org/documents/EEC\\_ECE\\_Scale.pdf](http://ncicdp.org/documents/EEC_ECE_Scale.pdf).
- More information on the Technical Assistance Endorsement can be found at <http://ncicdp.org/certification-licensure/endorsements/>.

Prospective Contractors are encourage to contact the Executive Director at 336-694-1538 or [ccp4child@esinc.net](mailto:ccp4child@esinc.net) to discuss these qualifications and to share information about their background.

- 2. Question:** Is it possible to submit a proposal for the scope of work for #1 (only)? – “Provide on-site consultation and teacher coaching using CLASS assessment in 3 preschool classrooms in a Head Start Program”.

**Answer:** Yes, Prospective Contractors can submit a proposal to provide services for one or both of these areas:

Provide on-site consultation and teacher coaching using the CLASS® assessment tool to three preschool classrooms in a Head Start child care program.

AND/OR

Provide on-site consultation and teacher coaching using the Environment Rating Scale® assessment tool to up to three classrooms, including two preschool classrooms and one school age classroom, in a private child care program.

- 3. Question:** Does the Local Partnership have an ideal time-line for this project? The RFP mentioned that contractors will be notified by October 31<sup>st</sup> and that the services must end

by May 31, 2020. When would the child care program like to begin data collection and consultation?

**Answer:** Both child care programs have agreed to begin the project as soon as the Contractor is selected and under contract with CCPFC. Once the Contractor has been selected, we will work together as a team, along with the Center director, to establish the timeline for providing services.

- 4. Question:** Can the proposal include a request for materials that the teachers might need to fully participate in side-by-side learning/coaching? For example, teachers often benefit from having CLASS dimensions guides and/or access to Teachstone's on-line library as they target specific areas for improvement.

**Answer:** The proposal can include a request for materials that would be appropriate for providing the proposed services.

**Caswell County Partnership for Children**

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