



2024-2025 Caswell County NC Pre-Kindergarten Application Instructions

What is NC Pre-Kindergarten (Pre-K)?

The Caswell County NC Pre-K Program provides high-quality educational experiences to enhance school readiness for eligible 4-year-old children. NC Pre-K classrooms operate at least 6.5 hours per day, Monday through Friday from late August – June. The program is **FREE** for eligible families. **You only need to submit one NC Pre-K application to be considered for all possible placements.** Space is limited and some children may be placed on a wait list, so earlier submissions of the application are encouraged.

Should I apply? In order to be eligible for the Caswell County NC Pre-K Program, your child must be:

• 4 years old on or before August 31	• A resident of Caswell County
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Income eligible children are given priority and are served first. Other factors that may be used to determine if your child is eligible include:

• Having an identified developmental disability or chronic health condition	• Having an IEP (Individualized Education Program) or an identified educational need
• Living in foster care	• Receiving refugee services
• Receiving any of the following public assistance: WIC, public housing, TANF/Work First, Medicaid, SSI, Food Stamps/SNAP	• Having a parent in the military
• Speaking limited or no English in the home	• Experiencing homelessness

How do I apply? Return a **completed, signed application AND all required documents (refer to application checklist)** to one of the sites listed below. Please mark your first choice and second choice for site placement on the NC Pre-K application. Completing an application does not guarantee participation in the NC Pre-K program. **The NC Pre-K Site will notify families if the application is missing information. The NC Pre-K Site will also notify families when your child has been approved for the program or if your child does not meet the eligibility criteria. Please contact the NC Pre-K Site at the number listed below with any questions regarding your child’s application.**

Caswell County Schools 319 Main Street E Yanceyville, NC 27379 Phone: 336-694-4116 ext. 70	
Mail Applications to: PO Box 160, Yanceyville, NC 27379	
North Elementary School 10390 NC Hwy 86 N Providence, NC 27315	Oakwood Elementary School 274 Oakwood Drive Yanceyville, NC 27379
South Elementary School 8925 NC Hwy 86 South Mebane, NC 27302	
Rainbow Educational Child Care Center 573 Fire Tower Road Yanceyville, NC 27379 Phone: 336-694-9675	
Mail Applications to: PO Box 82, Yanceyville, NC 27379	

The Caswell County Partnership for Children oversees the NC Pre-K program. Caswell County Schools and Rainbow Educational Child Care Center will follow up with you for any missing documentation and to notify you about your child's placement.

You may contact Caswell County Partnership for Children for general questions or to submit an application:

Phone: 336-694-1538

Drop Off Applications to: 1084 NC Hwy 86 North, Yanceyville, NC

Mail Applications to: PO Box 664, Yanceyville, NC 27379

www.caswellchildren.org (to download an application)

NC Pre-Kindergarten Application Checklist

You must provide all of the following documents in order for your application to be considered complete:

- Completed & Signed Application
- Child's Birth Certificate
- Current** Proof of Residency that matches physical address on application; cannot be a PO Box (such as utility bill or rental agreement-dated within the past 3 months)
- Child's **current** Immunization Record
- Military Member's Leave & Earning Statement for child of eligible military family
- Proof of income for **each** parent/guardian that is employed in the household.

Submit documentation for all that apply:

1. Pay Stubs

Weekly: submit **4 consecutive** pay stubs

Bi-weekly: submit **2 consecutive** pay stubs

Monthly: submit at least **1 full month's** pay stub

OR Tax Records (most recent **W-2** or Form **1040**)

2. Award letter from the Social Security Administration

3. Award letter from the Division of Employment Security

4. Employer written statement **signed by the employer (on letterhead, if available) that reflects the employee's most recent pay periods;** the **amount** and **frequency** of pay (including overtime)

5. Self-employed individuals should submit either a Form 1040, 1099 or Bank Statement for business

6. Completed statement on the Pre-K application when the parent/guardian states they do not have any income to report or do not have documentation of income **OR** the NC Pre-K Certification of No Income Form

*Proof of public assistance **may** be required to support your child's eligibility. Do not submit information with the application. Families will be contacted **if** information is needed.

*** NC Pre-K requires children's health assessments to be on file within 30 days of the child's first day of attendance in the NC Pre-K Program. The assessment must be no more than a year old. If your child is accepted into the program, please plan to obtain this documentation from your child's health care provider and submit a copy to the NC Pre-K site.**